



AQB BOARD MEETING

Held Via Zoom

Tuesday October 5, 2021 - 7:30pm

BOARD MEMBERS

Jenn Tregale	Deirdre Peters
Claire Kolman	Jenn Battista
Gaelle Lecoq	Trisha Poitras
Darryl Boloten	Danielle Burns
Tricia Dewonck	Irene Winters
Vanessa Peres-da-Silva	Deanna Saarenoja
Jason Wordie	Kerry Anderson

OPEN MEETING - Called at 7:31

Motion to approve the minutes by Darryl.

Motion to approve the agenda by Deirdre.

TREASURER UPDATE - DEIRDRE (see budget attachments)

1. 2020-2021 Financial Audit - This was sent during the August meeting. Board has no further questions
2. Payroll Remittance - up to date
3. 2021-2022 Draft Budget - See attached draft budget to be presented at AGM. We are predicting a deficit year with revenue based on current numbers of swimmers including extras. There could be some fluctuations with forecasting of precomp swimmers in the spring (every 5 more precomp swimmers reflects \$3500 change on bottom line).

Highlights:

- a. Two revenue generating meets scheduled in January and November
- b. Casino (Sept 22-23, 2021) with conservative revenue estimate of \$50,000.
- c. Families to work 6 bingos to work 6 per family with no payout
- d. Expenses are based on no expected shutdown

- e. Irene will inform Deirdre of possible GIC options for the board to review.
4. Discussion - It is somewhat of a red flag to run a deficit budget in a casino year. We are feeling the effects of no precomp or 10 U last year. Because of Covid we have kept fees flat for the last three years and next year we will likely need to both increase fees and work on retention at the precomp level. Our future goal would be to go back to crediting families for bingos
5. Recommendation - Recruit 2-3 volunteers to work to find other sources of money so we can rely less heavily on families.

Deirdre moves that the 2021-2022 budget be approved to be presented to the membership for their approval at the AGM. Second by Jason. Unanimously passed.

REGISTRAR UPDATE - DANIELLE

1. There are currently 26 PS swimmers. Novice team: 10 swimmers. 13-15 team: 8 swimmers. 16-20 team: 8 swimmers.
2. There are currently 33 NS swimmers. 13-15: 13 swimmers. Junior/Senior: 20 swimmers.
3. The pre-competitive program is currently running Tuesdays/Thursdays and we have 18 swimmers enrolled. We tried to add another session (Mondays and Wednesdays), but there were not enough registrants to make it sustainable. One swimmer left the pre-competitive program and joined the PS Novice team.
4. It is our hope to run another pre-competitive session after the Christmas break.

OFFICE UPDATE - IRENE

Families were reimbursed for fees paid for membership to Alberta Artistic Swimming. Thank you to Jenn B for making the document to assist in registering with AAS.

PRESIDENT UPDATE - DEANNA

1. AGM Planning - Claire will edit the slides to collate for the AGM and will send out to review. Please send your slides to Claire by Oct 15. Claire will send back for final review by Oct 18 and Jenn B will host the AGM meeting on her platform. Deanna will send out a call for nominations to board positions and other volunteer positions including music, hospitality lead, and grant writing.
2. Thank you to Kerry for all her behind the scenes help!
3. AAS Policy Document & Sanctioning - Going forward, all fundraising needs to be sanctioned. Irene will work with Jenn Flowers on fundraising sanctions. Claire will work to fill out the necessary forms.

VICE PRESIDENT UPDATE - DARRYL

Survey Results - The Board did well and people are generally happy. We had 36 responses which is about three quarters of families.

Highlights:

- a. Most rewarding aspects are physical activity and friendships and competitive spirit
- b. Negative criticism focussed on recruiting, retention and cost.

- c. Covid was handled well by the club and families appreciated how hard coaches worked on the scheduling amid the uncertainty.

HEAD COACH REPORT - JENN T

1. Team selection and extra selection are complete.
2. Jenn will work to finalize pool time at Repsol.
3. Courtney will make competition suits just for the AQB.
4. National audition camp in BC at the end of October - we are sending 12 athletes and Jenn T and chaperones.
5. Travel
 - a. All hotel arrangements for NS are complete.
 - b. Shannon is working on PS Travel.
 - c. We will have two buses to Edmonton divided by PS and NS.
 - d. Flights - we are waiting to book flights so we can get a cancellation program.
 - e. Holiday Travel in December regarding international travel - Families will have to make the decision if they travel internationally with regard to the AAS policy from August. The policy states that swimmers can't be in the water for 14 days after international travel. Families will need to be notified of this if the policy is still in place by December. We will not offer refunds in January of pool time missed.

PROVINCIAL STREAM UPDATE - JENN B

Travel recommendations for this year within the province for PS families:

1. Option to not travel on the bus to the destination city. Swimmers can travel with their families but will need to depart from Repsol and follow the bus to the destination.
2. Hotel rooms - 2 swimmers per room (will increase costs slightly)
3. Parents can choose to sleep in the same hotel with their child.

These adjustments would be for this year only and offer more flexibility than as to what's in the handbook. This is for PS only. No formal motion to accept suggestions to modify travel arrangements for PS for this year only. Jenn has the support of the board.

One swimmer withdrew after team selection so we had to shuffle the swimmers onto new teams but all the impacted families are in a good place.

DIRECTOR UPDATES

Trisha P - We are continuing to make regular social media posts highlighting coaches week and advertising the AQB program. Trisha is asking for a volunteer to shadow her role. We will plan to run a 50/50 in November.

Claire - No updates

Jason - No updates. Looking for more sponsorships to ask targets to help raise funds

Tricia D - Thank you for all your work coordinating the casino. No updates

Gaelle - Looking to relaunch the recruitment task force. Ideas include reach out to CBE for sports days in school, "try synchro for free" session end of November/ early December, and/or a "bring a friend" for pre-comp programs

Vanessa - One pre-comp was a close contact. There is an imminent roll out QR code to confirm vaccination status. Our plan is to err on the side of caution for the unvaccinated swimmers (who are under age 12). We will work with families on a case by case basis if they are deemed a close contact and need to stay away from the pool.

Thanks to Darryl and Tricia D for all of their work on the board.

ADJOURNMENT - 9:10pm

NEXT MEETING - Tuesday November 9, 2021 at 7:30pm